

 north bay	North Bay ETNS-Minutes: Agreed Report Greendale Avenue, Kilbarrack, Dublin 5.		
Date of Meeting	March 3rd 2014		
Purpose of Meeting	Ordinary meeting of the Board of Management		
Planned Opening Time	20.00	Planned Closure	22.30
Calendar of 13-14 meetings	September 4th: Emergency Meeting October 7th: Ordinary meeting November 18th: Ordinary meeting January 27th: Ordinary meeting March 3rd: Ordinary meeting May 12th: Ordinary meeting June/July: TBD based on recruitment		

Time	Agenda item
5 mins	Minutes of the last meeting and matters arising discussed.
10 mins	Principal's Report <ul style="list-style-type: none"> • Some of our teachers are giving presentations and involved in research outside of school: Clare Egan is doing Learn Together talks on behalf of ET and Eimear is involved in review of the Learn Together Programme by ET. Paul King giving Special Education talks with PDST. All of this is very positive for the individual teachers and benefits accrue to the school through a sharing of learning with the wider staff. The children subsequently benefit from this new learning. Decisions/Clarifications <ul style="list-style-type: none"> ▪ Positive Behaviour Policy- the review is ongoing—it has been sent to the PTA and the Patron just before the February mid-term. It will go on the website then for parents to review. ▪ Website – Jacinta is reviewing the website and has some mock-ups prepared.
15 mins	Treasurer's Report: <ul style="list-style-type: none"> ▪ The Joint finance meeting hasn't been held yet. It will be arranged in the next two to three weeks. ▪ The Patron, as per the Fund Transfer Protocol, has transferred €3,500 to the school account representing part of the parents' contributions received by direct debit. ▪ There is a need for a system for managing cash in the school. This will require further discussion. ▪ Voluntary contributions, in the form of envelope day, is the responsibility of the Board of Management under the constitution 2011 and it has been agreed with the Patron through the Finance Protocol that it will be managed by the BoM. On foot of that change, a review of the protocols and procedures for managing cash receipts is underway. Judy will also be adding a new heading to the Aladdin cash recording system. This is to keep a record of the envelope day collection. ▪ Current plans-Outdoor Classroom-a few final decisions and alternatives are being explored. €2,500 is the total cost, €2000 has been contributed by a parent and we are very grateful for this. The other €500 is from the Patron. There will be sufficient seating for 30 children, plus a large table. ▪ Transfer of Patron funds from Fundraised funds will be clarified at the

	<p>upcoming finance meeting.</p> <ul style="list-style-type: none"> ▪ Extra shelves for the library-passed, €750.
20 mins	<p>Health & Safety and site maintenance: Siobhan gave details to the Patron of Ash Training for Fire Marshalls and safety on fundraiser/event days. Ash Training to train up to Fire Marshalls is available. Also, all the staff to be trained in fire safety and a small number will be trained as Fire Marshalls for duties during the school day.</p> <ul style="list-style-type: none"> ▪ Health and Safety audit-to do-Art will follow up on this. ▪ Staff talk-Fire extinguisher and Fire Marshall training needed. ▪ Roof repairs to be completed as needed. ▪ The outcome of our Summer Works application for glazing is due in March. ▪ Health and Safety protocol for events is ongoing with the Patron. ▪ Furniture grant-Possible plan: Remove all tops, and replace. We are considering whether we need to spray the legs. ▪ We have a quote for the penalty shoot-out area & potential funding is being discussed with the Patron. We want a multi-functional play area: we have three quotes for the surfaces. The quote is €5,500. The Patron wants to pay for it from one of the fund-raiser fairs.
5 mins	Patron's report- no meeting since last BOM.
5 mins	PTA report-no meeting since last BOM. It has been clarified that the religion classes are covered under PTA insurance.