

North Bay Educate Together National School

Minutes PTA Committee Meeting 18 June 2014

Att. Deirdre Murray, Chairperson; Lorraine Ward, Lorraine, Ashling, Ciaran Gray, Ronan, Mary Harkin, Eimear

Apologies: Tom

1. Minutes of previous meeting were accepted, no matters arising.

2a. After School Clubs

Deirdre reported that Tom was working on a policy document relating to the After School Clubs and had some very pertinent views. She invited additional feedback from members.

Lorraine pointed out that each separate coordinator currently creates their own documents and suggested that these documents should be standardised and that the after school terms should be standardised.

After school activities off premises were discussed and Ciaran reiterated that the supervisor must stay until the last child is collected. Lorraine clarified the difference between coordinator and supervisor and it was agreed to include definitions in policy document. It was pointed out that there is currently no coordinator for basketball.

Actions:

Lorraine to check if basketball coaches will come to school to walk children to Greendale with supervisor;

Lorraine to find out and convey to committee the location of the afterschool press;

Deirdre to draw up standard document for coordinators and make amendments to policy document.

2b. Coordinators

The following coordinators were identified:

Drama: Paula Dunne

Dance: Lorraine

Art: Ann O'Brien

Thursday Chess: Dav and Elaine

Friday Chess: Ann O'Mahony

Coordinators are needed for boys and girls basketball.

Actions

Lorraine to send text to those interested in basketball to ask for coordinator.

2c. Letters to be standardised.

Actions

Deirdre to standardise relevant documents

2d. Dates for September were agreed as follows:

2 September: Send Expression of interest letters in schoolbags (include invitation to deliver and coordinate new after school clubs). Letters returned by 10 September. Begin classes for all after school activities week of 22 September (11 classes 1st term; 11 classes 2nd term; 6 classes 3rd term).

Action

Source second art teacher (Ashling to talk to possible candidate)

3. Child Protection Policy

Deirdre reported that after school clubs are deemed compliant with policy.

Actions

Lorraine will create form for coaches to fill in. (We may look at garda vetting and referees.)

Eimear will advise on child protection inclusions in the Policy document

4. PTA Section of School website

Actions

All to think about updating the PTA section and making it more relevant for users. Possible inclusions are the list of clubs and coordinators;

Lorraine to advise Ciaran of immediate changes.

5. Feedback from Committee members

Lorraine reported that the PTA made a contribution of €82.00 for the school fair; that there is a new lodgement card held in Judy's office and that any lodgements must be made in notes.

Ciaran was congratulated on Kaleidoscope 2014 and reported that new gym mats are on order with monies raised. Watch out for Kaleidoscope 2015!

Actions

Deirdre to purchase a card for Jean who is retiring at end June.

6. Date for next PTA Committee Meeting was agreed as Wednesday 10 September

7. There was no AOB.