

**Present:** Mary Harkin, *Chairperson*; Vanessa Brennan; Tom O'Donnell *Secretary*; Ciaran Gray *Teacher Rep*; Suzanne Curran *Treasurer*; Julia Cassidy; Barbara Jones

**Apologies:** Emer Nowlan; Alex Nesbitt *BOM Rep*

## 1. Minutes & Matters Arising

Minutes were accepted for the Nov '16 meeting.

## 2. After School Clubs

- 2<sup>nd</sup> term begins Fri Feb 17<sup>th</sup>
- All clubs will end in mid-June
- Prices are as follows:
  - Art €85.00
  - Basket Ball €50.00
  - Guitar €130.00
  - Chess €50.00
  - Drama/Yoga €75.00
- Enrolment will be Feb 6<sup>th</sup> -8<sup>th</sup> all going well
- Current participants will need to enrol again along with new participants. Julia will circulate a note to parents in this regard. Maximum club sizes will be included in note
- Following enrolment there will be an automatic email response forwarded to parents within 24 hours
- Yoga- may only be available on Fridays next term (Feb-June)
- Enrolment will respond to individual SNA needs in line with After School Club policy. Before club places are allocated, Julia will consult with Sally in this regard
- Homework club will now include 1<sup>st</sup> & 2<sup>nd</sup> class.
- Supervision – Teacher/facilitator will be required to give checklist to supervisor each week
- Question was raised with regard to possibility of 1 child enrolling for multiple clubs whilst another child not getting any place. This will be monitored next term

- Missed Classes – there is provision next term for a buffer week. Alternatively, refunds can be issued or corresponding fees used for replacing equipment

### 3. Treasurer Feedback

- Suzanne highlighted that a third signatory is required
- National Parents Council renewal notice was received and Suzanne will take care of this
- Christmas expenditure was €144.83 (coffee machine etc). *NOTE: Suzanne highlighted that it was very difficult to get help re tea/coffees for winter presentations. PTA agreed to defer relevant discussion to Autumn meeting*
- Balance in A/C is just over €8,000.00. intention for PTA a/c is to break even – this will be further discussed at next PTA meeting

### 4. Board of Management Feedback

- No current feedback

### 5. Patron Feedback

- There was great feedback around the Winter Fair
- Next fundraiser is the Valentine's Cake Sale – Tues Feb 14<sup>th</sup>
- Envelope Day will be Mar 6<sup>th</sup> – Patron will circulate letter to parents at end of Feb
- Family Quiz will take place on Sat Mar 11<sup>th</sup>
- Easter Egg sale will take places on Apr 6<sup>th</sup>
- Summer Fair – June 11<sup>th</sup>
- Music Night – possible date will be May 12<sup>th</sup>

### 6. Teacher Feedback

- No current feedback

### 7. AOB

- None

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**NEXT MEETING      Wed Mar 22<sup>nd</sup> 2017, 8.30pm**