

Present: Mary Harkin, *Chairperson*; Vanessa Brenna; Tom O'Donnell *Secretary*; Ciaran Gray *Teacher Rep*; Emer Nowlan; Suzanne Curran *Treasurer*; Julia Cassidy; Hepzaba Veenstra *Patron Rep*

1. Minutes & Matters Arising

Minutes were accepted for the June and Sept meeting.

There are still outstanding Garda Vetting requests

2. After School Clubs

- Julia is still awaiting some signed policies to be returned
- Julia to ask Board of Management whether same form is acceptable for 2nd term
- Homework Club
 - PTA, through Sally, will suggest that this club is aligned with PTA activities with regard to the 2nd enrolment
 - Ciaran to check if teachers providing this club want help communicating to parents re next term. Ciaran agreed to let PTA know via email
- Hepzaba confirmed that one of the parents stepped in for Issac (basketball) for one week. PTA noted that if this issue arises again it is important that adult child ratios are observed
- A question arose regarding what happens when a facilitators not being available on a given week. This requires further discussion by PTA

3. Winter Presentations

- Ciaran to send texts to parents next week reminding them that volunteers are required each presentation day for serving coffees. Any problems in this regard to be brought to Mary's attention
- Hepzaba confirmed that she was available to serve coffees for Jnr Infant parents
- PTA (Suzanne) to buy a 10 cup coffee percolator and Julia also to donate one. Suzanne will also get biscuits and mince pies; herbal tea; and 4 x stainless steel jugs
- Supplies will be stored in room at the back of the shared area

- Suzanne to ask Paul (caretaker) to set up tables each day. PTA agreed to give Paul a one for all voucher for €50.00

4. Treasurer Feedback

- Balance in PTA account is €7,800.00
- The €0.75 contributions have totalled €1,164.50 for term 1. One third of this will be lodged to PTA account
- It was noted that an envelope containing €20.00 was received but it is unclear as to where this came from
- PTA agreed that the PTA reserves limit requires further discussion
- PTA noted that there is a small sum on money available for a once off project. Members agreed to think further about how this is decided and will be discussed at Jan meeting
- National Parents council Info – Ciaran to check with Sally re displaying info re 'internet safety' on notice board

5. Board of Management Feedback

- No current feedback

6. Patron Feedback

- Patron has suggested that there could be a joint committee of Patron, Board and PTA re funding projects that may arise
- Winter Fair will take place on Sun Dec 11th
- For those parents who might not be able to attend this fund raising event, the PTA have organised an online Pay Pal system for any parents who might like to contribute
- Patron have suggested the use of a school APP. The cost of this would be €300.00 per annum. PTA are happy to promote this

7. Teacher Feedback

- No current feedback

8. AOB

- None

NEXT MEETING **Wed Jan 18th 2017, 8.30pm**