

Present: Mary Harkin, *Chairperson*; Tom O'Donnell *Secretary*; Ciaran Grey; Emer Nowlan; Suzanne Curran *Treasurer*; Claire O'Regan; Julia Cassidy

Apologies: Lorraine Ward

1. Minutes & Matters Arising

Minutes were accepted for the April meeting and there were no matters arising

Calculations re contributions were incorrect in First Term – should be €0.50 per child @session.

2. After School Clubs

- There are still some outstanding payments from the first term
- Collecting money
 - Two people counted monies this time round which helped speed things up. This is a challenge for future as 2 people are needed each day for 2 weeks
 - Discussed following options for future payments– PayPal; Aladdin; Direct Debit (not an option for the PTA account). There was agreement that none of these options are suitable
 - It was agreed that that teachers/facilitators would take over the responsibility for collecting money as the PTA don't have the capacity to carry this function out. Emer will draft a letter to teachers in this regard
- Discussed possible legal implications of PTA being an 'employer' with regard to afterschool facilitators – Ciaran to talk to Sally in this regard; Emer to liaise with Monkstown ET as to why they adjusted there afterschool policy; Claire to contact National Parents Council also
- Current afterschool activities: guitar; yoga; art; chess; basketball
- Sally has indicated that the max number in the shared area is 12 children
- Julia said she would work on an electronic system with regard to organising the allocation of places to activities. This will be presented at the next PTA meeting
- Emer highlighted that she needs to step down as afterschool coordinator. Mary thanked Emer for all her hard work this year in relation to organising the Afterschool Activities

3. Afterschool child minding service

- Joan, the current facilitator of the childminding service for Junior and Senior Infants (1.20 – 2.20) will not be continuing this service. There was a request for the PTA to take the organising of a replacement on. There was agreement that this is not the remit of the PTA. Mary will talk to Sally about approaching Maryvale in this regard

4. Treasurer Update

- Suzanne said that the balance in PTA account is €10,500.00
- Suzanne has calculated the annual costs for the PTA to be approx. €500.00. this includes: Various tea/coffee mornings throughout the year; Christmas presentation refreshments; bank fees; insurance
- Suzanne confirmed that online access is not possible with the type of account that PTA currently has

5. Board of Management Feedback

- No current feedback – Mary will follow up with BOM Chairperson (Siobhan) with a view to a Board rep attending next PTA meeting

6. Patron Feedback

- There is an agreement with the Patron Committee to have a joint AGM going forward. This is because attendance can be an issue

7. Teacher Feedback

- Ciaran said that he has started working on a new show (*Kaleidoscope 2016 – Dance; film; short play with the teachers*) which will involve both teachers and students from 3rd, 4th, 5th and 6th class and will be staged on May 25th & 26th
- ‘Growing-Up Day’ will be on May 25th. PTA will provide tea/coffee. Suzanne agreed to source volunteers for this

8. AOB

- An email was received from a parent with regard to afterschool activities and the PTA noted this feedback

NEXT MEETING

Wed May 11th 2016