

PTA Minutes

13th May 2013

Present:

Lorraine Ward Chairperson

Shane O'Mahony Treasurer

Jim Keating Secretary

Ashling Dyson BOM rep.

David Delaney Patron

Deirdre Murray, Lynn Jackson, Tom O'Donnell

Chairperson's report

Lorraine gave input at the information evening for new parents, explaining the structure and function of the PTA.

The community Coffee mornings have been reallocated to a Wednesday morning. This is to encourage more people to attend.

Discussion: It was felt this gave more time to advertise the event and for people to attend.

Decision: Lynn and Deirdre have taken responsibility for facilitating this event, with help when available.

Treasurers report

The contribution from the 'Dormant Accounts' are slow to materialise, Shane has been in contact with Bank of Ireland.

Decision: Shane is to monitor this issue.

Transfer of €1,000 to Patron account.

Decision: The Patron is to contact Shane in regard to the transfer of this amount.

Patron report

New funding procedures are being put in place; this is to give financial stability to the Board in financial planning for the future.

Each family will be asked to voluntarily contribute by way of Direct Debit a contribution of €125 per year. It is hoped if this could be achieved the school deficit would be eliminated.

Other areas of fundraising are being explored in keeping with the school ethos.

The Patron memorandums are being reviewed at present with a view to making them more relevant.

The date for the AGM has been revised, it will be finalised for a date in June.

Discussion:

There was confusion between the 'envelope' collection and this new initiative.

Deirdre has offered to help the patron in reviewing their memorandums.

BOM report

Health and Safety audit has been completed, the school meets legal requirements.

Exit map will be placed on the back of each class door.

The water leak has been located and fixed.

Rebate for the water has been received.

Supervision, a request from the Board that after school club coordinators would be part of the PTA committee, the rationale being that it would improve communication in the event of an issue arising regarding supervision.

Book clubs - these need to be brought under the PTA for insurance purposes.

The Board has charitable status.

Discussion:

The committee believe that club coordinators are not required to be on the PTA Committee.

One member said from experience that on occasions the coordinator is the last person to be told about issues in their club until long afterwards.

Decision:

To improve communication a list of coordinators and contact numbers is to be placed in the office.

Minutes on the web

A question was asked when the current public minutes of the Board are being placed on the school website, as the PTA (representing the parents/guardians) was told they would be published.

Answer: Sally was to ask Ciaran to show her how to do this.

Teachers report

Not available.

Discussion:

Concern was expressed that there was no teacher present. A suggestion was put forward that a substitute teacher would be available to attend.

Decision:

The Board would be asked to look at the issue of a teacher substitute if the teacher rep is unavailable.

Next meeting

Monday 10 June 2013 at 8.30 pm.