



North Bay ETNS-Agreed report

Greendale Avenue, Kilbarrack, Dublin 5.

Date of Meeting	October 7th 2013		
Purpose of Meeting	Ordinary meeting of the Board of Management		
Planned Opening Time	20.00	Planned Closure	22.30
Calendar of 13-14 meetings	<p>October 7th: Ordinary meeting November 18th: Ordinary meeting January 27th: Ordinary meeting March 3rd: Ordinary meeting May 12th: Ordinary meeting June/July: TBD based on recruitment</p>		

Welcome	Apologies
Timing	Agreement of timing for the meeting
Time	Agenda item
5 mins	Minutes of the last meeting and matters arising
10 mins	<p>Principal's report:</p> <ul style="list-style-type: none"> ▪ Positive Behaviour Code-We will defer the process of ratification until new Anti-Bullying Guidelines are reviewed. The Care Team and the staff will begin this process. ▪ There are water leaks in the toilets and drips in the classroom sink taps leading to a need to replace the toilets and the taps.-We need an architect or engineer's report to apply to DES for funding. ▪ There was a suggestion that the reason for not accepting a place in the school be recorded. This would entail extra work for Judy but might give us valuable information with regard to projected numbers. This was agreed.
15 mins	<p>Treasurer's Report</p> <ul style="list-style-type: none"> ▪ Current financial status. -The 12-13 draft accounts should be within budget. Our deficit continues to exceed Patron fundraising income. The sub-committee is to press on with procedures/changes with Patron to the Finance Protocol. The PTA has reviewed their account and decided that they need to keep a fund to update their equipment, run their activities and pay their insurance.
10 mins	<p>Health & Safety and site maintenance</p> <ul style="list-style-type: none"> • Health and Safety course in Drumcondra- Art to attend. <ul style="list-style-type: none"> ▪ Health and Safety Reports ▪ Health and Safety audit ▪ Health and Safety protocol for events: not yet completed, Siobhan to ask someone on the Patron, to undertake this. ▪ Blind chord review- Brian to check for safety. ▪ Furniture grant, DES gave half the amount applied for.
20 mins	<ul style="list-style-type: none"> • Cleaning contract – Board members to sit down with the contract manager to review the current contract and negotiate a cheaper contract.
5 mins	<p>Patron's report</p> <ul style="list-style-type: none"> • No meeting held so far this year • Use the website for the agreed report, aim for within two weeks. • Suggestion to put up Parent friendly links. • Website could be used for promotion of the school and to communicate better with parents.

	<ul style="list-style-type: none">• -Patron AGM on 15th October.
5 mins	PTA report <ul style="list-style-type: none">• Ashling is to work out an amount to be paid by the PTA for room rental based on the number of children attending after school clubs.
5 min	Next meeting: November 18 th 2013: Ordinary meeting